

KEHA ANNUAL BUSINESS MEETING

RULES OF THE CONVENTION

1. The bylaws of the state organization shall be observed at all times.
2. Voting delegates must be members of KEHA, Inc. The voting body consists of two (2) voting delegates from each county. Only voting delegates shall sit in the section reserved for voting members. Voting delegates must be seated in reserved area before the meeting starts.
3. All Board of Director members and voting delegates shall have the privilege of making motions and entering into debates. Only voting delegates and the president may vote.
4. All motions offered from the floor shall be written, signed by the maker, and presented to the Presiding Officer.
5. To obtain the floor, a voting delegate shall rise, address the chair, identify herself/himself by name and organization or position, then wait for recognition before speaking.
6. Discussion is limited to two (2) minutes for each speaker and no one may speak twice on any question until all others desiring the floor have spoken, and not more than twice if anyone objects.
7. Only announcements of vital nature and general interest shall be made from the platform; notes, messages, and motions shall be passed to the Presiding Officer.
8. The Parliamentarian advises on parliamentary procedures when asked to do so, and gives an opinion based on the parliamentary authority of the state organization.
9. These rules may be suspended by a two-thirds (2/3) vote of the voting body.

Please, out of courtesy, mute cell phones or set to “vibrate” only.

KEHA ANNUAL MEETING

VOTING DELEGATES ROLE AND RESPONSIBILITIES

Each county holding membership in the Kentucky Extension Homemakers Association shall have two voting delegates for the KEHA State Business Meeting. (ARTICLE II, Section 3, paragraph 2) Annual dues of the KEHA are payable by December 15 of each year to the KEHA State Treasurer and shall be delinquent if not postmarked by December 31. Any county whose dues are delinquent will not have the privilege of voting at the annual business meeting of the KEHA. (ARTICLE V, Section 1, a., second sentence)

At least two weeks prior to the state annual meeting, information packets will be sent to each county office via the University of Kentucky email system. Copies should be provided to each voting delegate when received by the county. Packets may include credentials for any candidates to be elected, proposed bylaw changes and other necessary information.

Serving as a voting delegate is an important duty. Delegates should study the documents sent to them so they can represent their county and the state organization wisely.

If a designated county voting delegate finds she cannot attend the annual meeting, an alternate should be chosen as soon as possible and her registration sent to the KEHA State Treasurer. The delegate packet should be given to the alternate so she can study the issues and be prepared.

Upon arriving at the annual meeting site, a delegate should sign in at the KEHA registration desk as soon as possible and pick up additional delegate information. This second packet will include items such as convention rules, treasurer's report, auditor's report, proposed budget and other important papers.

Delegates arriving at the annual meeting site on the day of the business meeting should plan to be duly registered at least one-half hour before the start of the business meeting and in their seats at least ten minutes prior to the start of the meeting unless otherwise instructed.

Before an annual meeting can transact any business, the roll call committee chairman (see Appendix page 32) must officially report the number of registered delegates. Since this must be the first thing done after opening ceremonies, late registration can delay the start of the meeting even though it is otherwise ready to begin.

Official voting delegates wanting to address the annual meeting should go to a microphone and be recognized by the presiding officer. They clearly state their name, title (if any) and their county. An example would be, "Madame President, I am Jane Doe, Alpha County Voting Delegate." The delegate then states her question or remark, waiting at the microphone for an answer or resuming her seat, whichever is appropriate.

Each delegate will receive a voting card to use when voting on an issue. Cards will be left on the chairs after the business meeting is concluded so they can be reused.

Any questions about the delegate process may be referred to the KEHA State Parliamentarian.

KEHA ANNUAL BUSINESS MEETING

May 8, 2024, at 10 a.m.

Bowling Green, KY

Inspiration	Julie Hook, 2 nd Vice President
Pledge to the Flag	Wanda Atha, Secretary
Call to Order	Brenda Hammons, KEHA President
Roll Call Committee Report	Mechele Arnold, Green River Area President
Adoption of Rules of Convention	Susan Hansford, KEHA Parliamentarian
2023 Minutes	Wanda Atha, KEHA Secretary
Treasurer's Report	Patsy Kinman, KEHA Treasurer
Audit Committee Report	Dottie Crouch, Chairperson
Nominating Committee Report	Wendy Hood, Chairperson
Election of Officers and Chairpersons	Brenda Hammons, KEHA President
Bylaws Committee Report	Barbara Seiter, Chairperson
Site Selection Committee Report	Ann Porter, Chairperson
2023-2024 Proposed Budget	Patsy Kinman, KEHA Treasurer
President's Report	Brenda Hammons, KEHA President
Other Business	
Announcements	
Adjourn	



2024 PRESIDENT'S REPORT



My second year as President of KEHA has been a great one. I have seen many of our members step up to leadership roles and take responsibility where it was needed. Attending 12 of our 14 area meetings was especially rewarding. As president, meeting members and visiting across the state has been a wonderful experience. I witnessed recognition and awards given to reward members for their contributions and volunteer hours in their communities. Several attendees of the Kentucky Leadership Academy held in March 2023 have stepped up to take offices at the county, area, and state levels. This training is working. This is evidence of strong programs and growth of individuals. Recovery efforts are still ongoing in Western Kentucky from the multiple tornadoes and Eastern Kentucky from the devastating floods last year. Progress is happening!

Our state membership increased again this year to 11,310 members. Our dedication to the University of Kentucky Ovarian Cancer Research has been outstanding. We donated nearly \$45,000.00 this year. To date we have donated over \$1.67 million dollars to this research program. Our scholarship program is strong with several state and many local scholarships given each year. In Leadership Development, our members reported over 720,000 volunteer hours this year. If converted to dollars per hour, this would be worth \$19.3 million dollars donated to our communities. You make a huge difference!

Officer and chairperson training was reported in all clubs, counties, and all 14 areas. Parliamentary procedure was taught and implemented in most clubs. Many individuals stepped up to present lessons and crafts who had not done so in the past. Most clubs reported they had taught the lessons provided by the University of Kentucky on the subjects that the members themselves had requested when surveyed. Some of the lessons were: technology updates, fraud and scam prevention, leadership skills, edible plants, gardening techniques, physical exercise, healthy eating habits, mental health, food preservation, and many more.

The nine educational programs are strong and provide information, guidance, and contests in which individuals and clubs can participate. Our Cultural Arts programs are thriving on all levels. Last year, 664 entries were competing at our state meeting in 2023, and of these 420 won ribbons. Over 6,000 classes were taught across the state in some form of art which was part of our state program of work. The Environment, Housing, and Energy program of work promoted programs on radon gas, waste management, safe energy, emergency preparedness, safer homes, and community cleanup programs. Food, Nutrition, and Health reported members had over 3,143 mammograms this year and had over 7,000 ovarian screenings and 60 first-time screenings. Physical activity and healthy



2024 PRESIDENT'S REPORT



eating was stressed and over 1,000 children were given healthy food through the food backpack program. Our International program is strong with donations for Coins for Change/Rural Women in Action, Kentucky Academy in Ghana, the bee politization project, and education about many countries around the world. Some clubs study a different country every month. Information was provided at all area meetings on ACWW, NVON, and CWC. More than 20,000 volunteer hours were used in 4-H programs by homemaker members, and 5,148 youth were engaged in 4-H programs. Over \$30,000 was raised and given as camp scholarships. This year, the Family and Individual Development program of work focused on self-care and pampering and strengthening families to alleviate some of life's pressure and stress. A total of 8,317 members responded or participated in the program. Management and Safety reported many lessons on fraud, safety in the home, mental health and stress relief for individuals. Health cards were distributed that detailed medicines and medical conditions that should be known in medical emergencies.

Many members participated in activities such as: jewelry making, crafts, photography, special lunches or dinners to raise money for charities, recipes for life, bake sales, coat and clothing drives, blessing boxes, quilt donations, hats and blankets, helping in food kitchens and food giveaways, veterans meals and programs, helping with and donating to nursing homes and Hospice, window displays, radio programs, blood drives, first aid and CPR training, and many more. Our KEHA members are invested in their communities. The number of people taught and helped has been tremendous.

Mrs. Kelly May, KEHA state advisor, and the University of Kentucky Martin-Gatton College of Agriculture, Food, and Environment has been so supportive. Kelly is knowledgeable, friendly, and a real pleasure to work with. We would not be successful without her. We have Extension Agents in nearly every county in the state. These agents and the University staff provide training, guidance, programs, and information on a variety of topics free to our members. We are so lucky in this state to have this leadership and support structure. This is what keeps us strong. We use our time and talents to help others. We are teachers, students, helpers, and friends. We are Kentucky Extension Homemakers, and we are needed!

Brenda Hammons
Kentucky President

2023 KEHA Business Meeting
May 10, 2023
Crowne Plaza, Louisville, KY

Inspiration was read by Harlene Welch, Treasurer.

Pledge of Allegiance to the Flag by Ann Porter, Leadership Development chairperson.

Meeting called to order 10:08 by Brenda Hammons, President

Roll call committee report by Brenda Hamm, committee chairperson. There are 172 voting delegates registered representing 96 counties.

Susan Hansford, Parliamentarian, presented the rules of convention, which were accepted by the voting delegates.

2022 business meeting minutes had no corrections or additions. They are approved as presented.

Harlene Welch, Treasurer presented the 2022-2023 budget. Motion to accept the 2022-2023 budget, by Jane Garmon, seconded by Tammy Alford. No discussion. Motion carried. The budget will be filed for audit.

Dottie Crouch, chair of audit committee said, "As of May 8, 2023, all records are complete, there are no problems."

Linda Padgett, Nominating committee chairperson, presented the names of all nominees whose credentials were received for each office as follows:

1st Vice-President

Ann Porter
Elaine Stevens

Leadership Development chairperson

Nancy Snouse
Tammy Alford

Food Nutrition and Health chairperson

Esther Bailey

Environment Housing and Energy chairperson

Rhonella Chaffin

Marketing and Publicity chairperson

Sharon Fields

Treasurer

Patsy Kinman

Each nominee, except Patsy Kinman, provided a summary on why they are running for the respective office.

Voting delegates were asked to complete their board election ballots. The ballots were collected by the tellers.

Barbara Seiter, bylaws committee chairperson, stated there are no changes to the bylaws to be presented.

Ann Porter, Leadership Development chairperson, shared, that 23 homemakers attended the second Leadership Academy in March. From the first academy, she sees homemakers are stepping up into officer and leadership committee positions.

The 2023-2024 proposed budget was presented by Harlene Welch, treasurer. Motion to accept the proposed budget for 2024 state meeting by Diane Shrewsberry and seconded by Donna Nicolette. Motion carried.

Brenda Hammons, president, reviewed her president's report. Membership increased almost 500 from last year's membership. There is a copy of the membership report in the voting delegate packets.

The officers elected are as follow:

1st Vice President, Ann Porter

Treasurer, Patsy Kinman

Leadership Development chairperson, Nancy Snouse

Environment Housing and Energy chairperson, Rhonella Chaffin

Food Nutrition and Health chairperson, Esther Bailey

Marketing and Publicity chairperson, Sharon Fields

These officers will be installed at the awards luncheon May 11, 2023.

Meeting adjourned at 10:56 a.m.

Respectfully submitted,
Wanda Atha
KEHA Secretary

Projected Income - 7/1/22 to 6/30/23	Budget	Actual	Difference
Dues (11,000 members @ \$5.00)	\$ 44,000.00	\$ 56,185.00	\$ 12,185.00
Merchandise	\$ 2,500.00	\$ 983.00	\$ (1,517.00)
Inerest	\$ 60.00	\$ 37.97	\$ (22.03)
Carry Forward From Fiscal Year Ending June 30, 2022	\$ 11,340.00	\$ 2,704.00	\$ (8,636.00)
Credit Card Refund	\$ -	\$ 30.50	\$ 30.50
TOTAL EXPECTED INCOME	\$ 57,900.00	\$ 59,940.47	\$ 2,040.47
Projected Expenses			
Dues (CWC, ACWW, NVON, Non-Profit Network)	\$ 500.00	\$ 315.00	\$ (185.00)
Program of Work (8 Chairmen @ \$200 each)	\$ 1,600.00	\$ 620.68	\$ (979.32)
Memorial Fund	\$ 50.00	\$ -	\$ (50.00)
New Board Member Orientation (Transition Meeting)	\$ 1,250.00	\$ 1,033.52	\$ (216.48)
Executive Committee Expenses			
President	\$ 3,000.00	\$ 3,144.69	\$ 144.69
President-Elect	\$ -	\$ -	\$ -
1st Vice President	\$ 1,000.00	\$ 249.79	\$ (750.21)
2nd Vice President	\$ 250.00	\$ 404.62	\$ 154.62
Secretary	\$ 150.00	\$ -	\$ (150.00)
Treasurer	\$ 750.00	\$ 694.47	\$ (55.53)
Parliamentarian	\$ 50.00	\$ -	\$ (50.00)
Board Travel to Area Meetings	\$ 2,000.00	\$ 1,322.99	\$ (677.01)
Board Expenses			
Fall Board	\$ 7,200.00	\$ 5,996.60	\$ (1,203.40)
Spring Board	\$ 8,000.00	\$ 8,167.01	\$ 167.01
State Meeting	\$ 4,000.00	\$ 4,445.87	\$ 445.87
NVON 2022	\$ 1,000.00	\$ 1,316.94	\$ 316.94
Archives	\$ 50.00	\$ -	\$ (50.00)
Insurance & Taxes			
General Liability	\$ 1,400.00	\$ 1,403.00	\$ 3.00
Treasurers Bond	\$ 1,100.00	\$ 1,068.90	\$ (31.10)
CPA	\$ 1,500.00	\$ 1,800.00	\$ 300.00
Corporation Fee	\$ 50.00	\$ 40.00	\$ (10.00)
Sales Tax	\$ 150.00	\$ 126.09	\$ (23.91)
Legal Fees	\$ 250.00	\$ -	\$ (250.00)
Public Relations			
KEHA merchandise	\$ 2,000.00	\$ 2,489.69	\$ 489.69
Membership Awards	\$ 600.00	\$ 500.00	\$ (100.00)
Club Materials (Inspiration, Recreation & Book List)	\$ -	\$ -	\$ -
Manual	\$ 500.00	\$ 324.49	\$ (175.51)
Newsletter	\$ 6,300.00	\$ 7,742.76	\$ 1,442.76
Area Meetings (14 @ \$500.00)	\$ 7,000.00	\$ 6,500.00	\$ (500.00)
Marketing Toolkit	\$ 500.00	\$ 55.25	\$ (444.75)
Outside Organizations			
4-H Senior Conference Awards	\$ 1,000.00	\$ 1,000.00	\$ -
Master Farm Judging	\$ 300.00	\$ 158.07	\$ (141.93)
Area Master Clothing Volunteer (14 @ \$150.00)	\$ 2,100.00	\$ 1,800.00	\$ (300.00)
KEA-FCS	\$ 300.00	\$ 300.00	\$ -
Public Domain	\$ -	\$ 294.00	\$ 294.00
KEHA Development Grants	\$ 2,000.00	\$ 2,000.00	\$ -
TOTAL BUDGETED EXPENSES	\$ 57,900.00	\$ 55,314.43	\$ (2,585.57)
General Fund Profit/Loss	\$ -	\$ 4,626.04	
State Meeting Profit/Loss		\$10,887.16	
OVERALL PROFIT/LOSS		\$15,513.20	

FINAL BUDGET REPORT - 2023 STATE MEETING

INCOME	Budget	Actual	Difference
Registration Fees & Meals	\$ 36,650.00	\$ 60,743.92	\$ 24,093.92
Registration Fees were \$21,250 budgeted			
Opening Meal was \$8,400 budgeted			
Closing Lunch was \$7,000 budgeted			
Shirts @ \$18	\$ 1,440.00	\$ 2,768.00	\$ 1,328.00
Hands-On Expenses	\$ 500.00	\$ 900.00	\$ 400.00
Learning Session Fees	\$ 750.00	\$ 1,380.00	\$ 630.00
Trade Show (vendors)	\$ 1,600.00	\$ 1,855.00	\$ 255.00
Quilt Square Auction Income	\$ 2,360.00	\$ 1,932.00	\$ (428.00)
Silent Auction	\$ -	\$ 1,670.00	\$ 1,670.00
Master Farm Homemaker Lunch was \$900 budgeted	\$ 900.00	\$ -	\$ (900.00)
Reimbursement on Rooms	\$ -	\$ 1,425.69	\$ 1,425.69
TOTAL INCOME	\$ 44,200.00	\$ 72,674.61	\$ 28,474.61
EXPENSES	Budget	Actual	Difference
Opening Meal	\$ 8,000.00	\$ 20,154.10	\$ 12,154.10
Master Farm Homemaker Lunch	\$ 900.00	\$ 1,322.40	\$ 422.40
Closing Lunch	\$ 6,800.00	\$ 12,661.98	\$ 5,861.98
Table Rental (Cultural Arts; Trade Show)	\$ 1,500.00	\$ 385.00	\$ (1,115.00)
Audio/Visual Equipment	\$ 6,400.00	\$ 7,459.40	\$ 1,059.40
Speakers	\$ 1,000.00	\$ -	\$ (1,000.00)
Decorations	\$ 1,200.00	\$ 799.74	\$ (400.26)
Printing	\$ 250.00	\$ 125.31	\$ (124.69)
Tote Bags (\$5 per bag at 450 bags)	\$ 2,550.00	\$ 1,980.00	\$ (570.00)
Registration Packets	\$ 625.00	\$ 160.65	\$ (464.35)
Awards	\$ 500.00	\$ 960.00	\$ 460.00
Shirts	\$ 1,200.00	\$ 2,093.25	\$ 893.25
Guests (6)	\$ 400.00	\$ 202.00	\$ (198.00)
Gifts	\$ 450.00	\$ 280.00	\$ (170.00)
Hands-On Expenses	\$ 500.00	\$ 900.00	\$ 400.00
Learning Session Fees	\$ 750.00	\$ 1,380.00	\$ 630.00
Cultural Arts Judges and Ribbons	\$ 400.00	\$ -	\$ (400.00)
Master Bill Rooms	\$ 6,200.00	\$ 6,332.92	\$ 132.92
Meeting Room Rental	\$ 4,500.00	\$ 1,779.20	\$ (2,720.80)
Postage (vendor solicitations and confirmations)	\$ 75.00	\$ -	\$ (75.00)
Vendor Refunds	\$ -	\$ 570.00	\$ 570.00
Quilt Display Boards	\$ -	\$ 1,212.50	\$ 1,212.50
Registration Refunds	\$ -	\$ 879.00	\$ 879.00
Keys	\$ -	\$ 150.00	\$ 150.00
TOTAL EXPENSES	\$ 44,200.00	\$ 61,787.45	\$ 17,587.45
	\$ -	\$ 10,887.16	

FY 25 Proposed Budget

Projected Income	2023-2024 Budget	2024-2025 Budget Proposed
Dues (11,000 members @ \$5.00)	\$ 55,000.00	\$ 55,000.00
Merchandise	\$ 2,500.00	\$ 2,500.00
Interest	\$ 60.00	\$ 60.00
Carry Forward From Fiscal Year Ending June 30, 2022	\$ 6,350.00	\$ 6,350.00
TOTAL EXPECTED INCOME	\$ 63,910.00	\$ 63,910.00
Projected Expenses		
Dues (CWC/ACWW 215, NVON 100, Non-Profit Network?)	\$ 500.00	\$ 500.00
Program of Work (8 Chairmen @ \$200 each)	\$ 1,600.00	\$ 1,600.00
Memorial Fund	\$ 50.00	\$ 50.00
New Board Member Orientation (Transition Meeting)	\$ 1,250.00	\$ 1,250.00
Executive Committee Expenses		
President	\$ 3,000.00	\$ 3,000.00
President Elect	\$ -	\$ 500.00
1st Vice President	\$ 1,000.00	\$ 1,000.00
2nd Vice President	\$ 250.00	\$ 250.00
Secretary	\$ 150.00	\$ 150.00
Treasurer	\$ 750.00	\$ 900.00
Parliamentarian	\$ 60.00	\$ 60.00
Board Travel to Area Meetings (14 meetings)	\$ 2,000.00	\$ 2,250.00
Board Expenses		
Fall Board	\$ 7,200.00	\$ 7,500.00
Spring Board	\$ 8,500.00	\$ 8,800.00
State Meeting	\$ 4,500.00	\$ 4,800.00
NVON (registration fee)	\$ 1,000.00	\$ 1,000.00
Outgoing board member gifts		\$ 800.00
Archives	\$ 50.00	\$ 50.00
Insurance & Taxes		
General Liability	\$ 1,600.00	\$ 1,600.00
Treasurers Bond	\$ 1,100.00	\$ 500.00
CPA	\$ 2,000.00	\$ 2,000.00
Corporation Fee	\$ 50.00	\$ 50.00
Sales Tax	\$ 150.00	\$ 150.00
Gaming Tax		\$ 100.00
Legal Fees	\$ 250.00	\$ 250.00
Public Relations		
KEHA merchandise	\$ 2,000.00	\$ 2,000.00
Membership Awards (golden key etc.)	\$ 600.00	\$ 600.00
<i>Manual - No longer printing</i>	\$ 500.00	\$ -
Newsletter	\$ 8,500.00	\$ 8,500.00
Area Meetings (14 @ \$600.00)	\$ 8,400.00	\$ 8,400.00
Marketing Expenses (Marketing & Publicity Chair)	\$ 500.00	\$ 200.00
Outside Organizations		
Area Master Clothing Volunteer	\$ 2,800.00	\$ 2,800.00
KEAFCS	\$ 300.00	\$ 300.00
4-H Senior Conference Awards \$1,000	\$ 1,000.00	\$ -
Master Farm Judging \$300	\$ 300.00	\$ -
KEHA Development Grants	\$ 2,000.00	\$ 2,000.00
TOTAL BUDGETED EXPENSES	\$ 63,910.00	\$ 63,910.00

PROPOSED BUDGET - 2025 KEHA STATE MEETING

		2024	2025
INCOME			
	Registration Fees (for 2025: \$150 full or \$130 partial; figuring 400 at \$140 AVG)		
	Opening Meal 250 @ \$40		
	Closing Lunch 225 @ \$30	\$ 45,500.00	\$ 56,000.00
	Shirts @ \$20 (x80 shirts)	\$ 1,440.00	\$ 1,600.00
	Hands-On Expenses	\$ 500.00	\$ 500.00
	Learning Session Fees	\$ 1,000.00	\$ 1,000.00
	Trade Show (vendors)	\$ 900.00	\$ 900.00
	Quilt Square Auction Income	\$ 2,000.00	\$ 2,500.00
	Master Farm Homemaker Lunch 25 @ \$35	\$ 875.00	\$ 875.00
TOTAL INCOME		\$ 52,215.00	\$ 63,375.00

EXPENSES			
	Meeting Room Rental	\$ 10,000.00	\$ 15,000.00
	Food & Beverage (opening and closing lunches)	\$ 15,600.00	\$ 20,450.00
	Master Farm Homemaker Lunch	\$ 900.00	\$ 875.00
	Table Rental (Cultural Arts; Raffle/Auction/Showcase)	\$ 1,740.00	\$ 2,000.00
	Quilt Squares Pipe and Drape		\$ 300.00
	Audio/Visual Equipment	\$ 7,500.00	\$ 7,500.00
	Speakers (honorarium)	\$ 1,000.00	\$ 1,000.00
	Decorations (opening \$400, general \$200, awards \$400)	\$ 1,200.00	\$ 1,000.00
	Printing (program)	\$ 250.00	\$ 1,000.00
	Registration Gift (Tote Bags) (\$5 per item at 450 items)	\$ 2,550.00	\$ 2,550.00
	Registration Packets (Name Tags, Session Information)	\$ 625.00	\$ 700.00
	Awards (gift cards and certificates instead of plaques)	\$ 500.00	\$ 500.00
	Shirts	\$ 1,200.00	\$ 1,200.00
	Guests (1 meal for 10 guests)	\$ 500.00	\$ 500.00
	Gifts (session speaker gifts)	\$ 450.00	\$ 600.00
	Hands-On Expenses	\$ 500.00	\$ 500.00
	Learning Session Fees	\$ 1,000.00	\$ 1,000.00
	Cultural Arts Judges and Ribbons	\$ 400.00	\$ 400.00
	Master Bill Rooms	\$ 6,200.00	\$ 6,200.00
	Vendor expenses (ie: Postage, solicitations, confirmations)	\$ 100.00	\$ 100.00

TOTAL EXPENSES		\$ 52,215.00	\$ 63,375.00
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2023 KEHA Membership Report

County	2023 Members	2022 Members	Gain/Loss
Adair	122	118	4
Allen	70	51	19
Anderson	59	55	4
Ballard	100	75	25
Barren	127	139	-12
Bath	70	86	-16
Bell	94	89	5
Boone	248	268	-20
Bourbon	275	252	23
Boyd	91	79	12
Boyle	95	94	1
Bracken	55	53	2
Breathitt	63	56	7
Breckinridge	118	110	8
Bullitt	84	96	-12
Butler	54	68	-14
Caldwell	62	64	-2
Calloway	103	47	56
Campbell	78	80	-2
Carlisle	138	155	-17
Carroll	80	64	16
Carter	200	178	22
Casey	0	9	-9
Christian	137	180	-43
Clark	217	225	-8
Clay	38	56	-18
Clinton	45	32	13
Crittenden	42	45	-3
Cumberland	57	78	-21
Daviess	57	69	-12
Edmonson	31	40	-9

2023 KEHA Membership Report

County	2023 Members	2022 Members	Gain/Loss
Elliott	0	0	0
Estill	46	41	5
Fayette	315	334	-19
Fleming	87	82	5
Floyd	55	54	1
Franklin	174	162	12
Fulton	52	43	9
Gallatin	115	94	21
Garrard	58	50	8
Grant	202	188	14
Graves	66	63	3
Grayson	57	73	-16
Green	73	68	5
Greenup	134	146	-12
Hancock	37	44	-7
Hardin	299	327	-28
Harlan	75	95	-20
Harrison	220	260	-40
Hart	83	72	11
Henderson	70	63	7
Henry	87	83	4
Hickman	43	35	8
Hopkins	105	105	0
Jackson	19	12	7
Jefferson	47	51	-4
Jessamine	6	98	-92
Johnson	94	102	-8
Kenton	126	90	36
Knott	100	100	0
Knox	51	45	6
LaRue	41	35	6

2023 KEHA Membership Report

County	2023 Members	2022 Members	Gain/Loss
Laurel	170	166	4
Lawrence	25	39	-14
Lee	48	42	6
Leslie	64	66	-2
Letcher	113	119	-6
Lewis	50	49	1
Lincoln	121	137	-16
Livingston	38	35	3
Logan	60	55	5
Lyon	74	74	0
Madison	320	335	-15
Magoffin	93	68	25
Marion	14	18	-4
Marshall	85	81	4
Martin	68	34	34
Mason	257	253	4
McCracken	102	106	-4
McCreary	11	19	-8
McLean	38	46	-8
Meade	163	178	-15
Menifee	29	32	-3
Mercer	54	56	-2
Metcalfe	51	48	3
Monroe	86	84	2
Montgomery	92	85	7
Morgan	39	137	-98
Muhlenberg	130	115	15
Nelson	118	97	21
Nicholas	105	124	-19
Ohio	84	80	4
Oldham	84	71	13

2023 KEHA Membership Report

County	2023 Members	2022 Members	Gain/Loss
Owen	125	119	6
Owsley	21	18	3
Pendleton	91	118	-27
Perry	40	35	5
Pike	64	72	-8
Powell	48	27	21
Pulaski	196	225	-29
Robertson	20	19	1
Rockcastle	55	58	-3
Rowan	28	32	-4
Russell	95	52	43
Scott	231	278	-47
Shelby	264	193	71
Simpson	64	44	20
Spencer	103	97	6
Taylor	328	262	66
Todd	64	68	-4
Trigg	57	61	-4
Trimble	39	32	7
Union	38	33	5
Warren	90	94	-4
Washington	26	26	0
Wayne	201	204	-3
Webster	18	18	0
Whitley	84	100	-16
Wolfe	32	0	32
Woodford	51	71	-20
Totals	11300	11231	69



2024 KEHA Board Election Ballot

President-Elect

Henrietta Sheffel, Breathitt County

2nd Vice President

Martha Colley, Christian County

Cultural Arts & Heritage Chair

Cindy Moore, Henry County

Tammy Penix, Johnson County

Family & Individual Development Chair

Amelia Godfrey, Johnson County

International Chair

Tammy Alford, Butler County

STATE OFFICER NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. (Qualifications are listed in Bylaws Article III, Sec 4. Position descriptions for each state officer position are available at www.keha.org in the State Board section.)

Send to: Wanda Atha, KEHA Secretary, 475 Highway 151, Frankfort, KY 40601

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Henrietta Sheffel

ADDRESS OF NOMINEE [REDACTED]

Jackson, KY 41339

COUNTY Breathitt

Phone [REDACTED] Email [REDACTED]

Nomination for: (check one)

- President
- President-Elect
- 1st Vice-President for Program
- 2nd Vice-President for Member Resources
- Secretary
- Treasurer

Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President		2012-2018	2013-2019	
Vice President				2021-2023
Secretary		2012-2018	2022-present	
Treasurer		2017-present		

Committee Chairmen (list):

Area Leadership Development Chairman, 2013-2019, 2020 - present

Area International Chairman 2017-2019

Area Environment, Housing and Energy Chairman 2019- present

Personal Sketch of Nominee: (Optional)

Hobbies: quilting, gardening, cross stitching, volunteering

Other: Community organizations in which nominee has served as an officer (list and give offices held), committees served on, awards received.

Ky. Association for Environmental Education (KAEE) treasurer 2012-2019

KAEE Board member, 2012-2019, 2020 - present

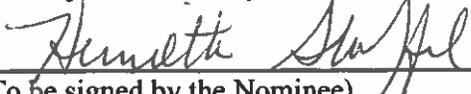
Ky. Heritage Quilt Society (KHQS) treasurer 2018-2020

KHQS Ky. Heritage Applique Society (KHAS) coordinator 2022-present

Hazard DAR Chapter Regent 2019-present

Ky. Assn. for Academic Competition (KAAC) Future Problem Solving (FPS) trainer 1998-present

By signing this form, I verify I'm an active member of KEHA and my dues are current.


(To be signed by the Nominee)

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Henrietta possesses a remarkable ability to take on leadership roles within Extension Homemakers programs.

This demonstrates her strong aptitude for guiding and inspiring

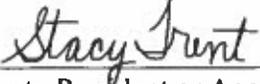
others towards common goals, as well as her dedication to the

betterment of her community through homemaking initiatives. Her leadership skills include effective communication,

organization, decision-making, and the ability to motivate and support team members.

Henrietta is well-equipped to make a meaningful impact and drive a positive change with Extension Homemakers programs.

Candidate for KEHA State Treasurer must also submit Appendix 10 – Bonding Form.

SIGNED: 
County President or Agent

STATE OFFICER NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. (Qualifications are listed in Bylaws Article III, Sec 4. Position descriptions for each state officer position are available at www.kcha.org in the State Board section.)

Send to: **Wanda Atha, KEHA Secretary, 475 Highway 151, Frankfort, KY 40601**

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE MARTHA COLLEY

ADDRESS OF NOMINEE [REDACTED]

HOPKINSVILLE KY 42240

COUNTY Christian

Phone [REDACTED] Email [REDACTED]

Nomination for: (check one)

President	<input type="checkbox"/>
President-Elect	<input type="checkbox"/>
1 st Vice-President for Program	<input type="checkbox"/>
<u>2nd Vice-President for Member Resources</u>	<input checked="" type="checkbox"/>
Secretary	<input type="checkbox"/>
Treasurer	<input type="checkbox"/>

Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President	2 yrs	Christian	Pennyride	KY
Vice President	2 yrs	"	"	"
Secretary	2 yrs		2 yrs	"
Treasurer	1 yr	Christian		

Committee Chairmen (list):

Membership Chair for Christian County 2 years; Area Meeting Committee Chair 1 year;

Personal Sketch of Nominee: (Optional)

Hobbies: Quilting, Women's Missionary Union President for my church; planning trips

Other: Community organizations in which nominee has served as an officer (list and give offices held), committees served on, awards received.

TEN UEE Organization of State Employees: Two terms as President

TRIGG County Quilt Guild President, one term, Workshop Planner 6 years

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Martha E. Colley
(To be signed by the Nominee)

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

See attached letter.

Candidate for KEHA State Treasurer must also submit Appendix 10 – Bonding Form.

SIGNED: Tiffany Boling FCS Agent
County President or Agent

March 22, 2024

Dear KEHA Nominating Committee,

Martha Colley would be a wonderful addition to the KEHA Leadership Team. Martha has been an active Homemaker member and Extension volunteer for the entire eleven years that I have served as the Christian County FCS Agent. Over the last decade she has dedicated her time to serving as Pennyrite Area Homemaker Secretary, Christian County Homemaker President and Vice President, Jr. Homemaker Leader, Master Clothing Volunteer, 4-H Speech Contest Judge, Volunteer Forum Attendee, and a multitude of other roles throughout Extension and Christian County.

Martha is dedicated, dependable, and she cares about helping others. I have no doubt that Martha would lead with the same level of enthusiasm as the KEHA 2nd Vice President for Member Resources.

Best Regards,

A handwritten signature in black ink, appearing to read 'Tiffany Bolinger', written in a cursive style.

Tiffany Bolinger

Christian County Agent for Family & Consumer Sciences

STATE CHAIRMAN NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. Additional pages should not be attached or submitted. (Qualifications listed in Bylaws Article III Section 4. Position descriptions for each state chairman position are available at www.keha.org in the State Board section.)

Send to: Wanda Atha, KEHA Secretary, 475 Highway 151, Frankfort, KY 40601

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Cindy Moore

ADDRESS OF NOMINEE ██████████

Eminence, KY 40019

COUNTY Henry

Phone ██████████ Email ██████████

Educational Chairmen: (Check One)

- | | |
|---------------------------------------|---|
| Environment, Housing, Energy _____ | Cultural Arts & Heritage ^x _____ |
| Family & Individual Development _____ | Food, Nutrition & Health _____ |
| 4-H Youth Development _____ | International _____ |
| Leadership Development _____ | Management & Safety _____ |

Marketing and Publicity Chairman _____

Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President				
Vice President	Current & 1	Current & 1		
Secretary				
Treasurer				
Educational Chairman <i>Please List:</i>	Cultural Arts 7 Years	Cultural Arts 7 Years	Cultural Arts 2024	Cultural Arts Training KEHA 5 Years Setup/security 3 years
Committee Chairman <i>Please List:</i>	Multiple Committees (10 Years); Community Service, Annual meeting, Holiday Bazaar, Assisted Living, Program	Cultural Arts 7 Years Homemaker Week 3 Years Annual Meeting 7 Years		I Love Cultural Arts!

Personal Sketch of Nominee: (Optional)

Hobbies: I remain active in sewing and creating for craft shows, family/friends and KEHA Cultural Arts. I have won multiple blue and purple ribbons. I walk, exercise, play pickleball, keep grandchildren, snowski, boat, garden, volunteer, teach lessons, and support family and friends. I am always learning new skills.

Other: Community organizations in which the nominee has served as an officer (list and give offices held), committees served on, awards received:

I retired in 2022 after 28 years as hospital RN. I became a Master Clothing Volunteer in 2022. Now, I volunteer with 4-H and Homemakers. I received many awards the last 10 years at the county, area, and state levels. I am a member of our Community Art Guild. I have judged county 4-H activities and state 4-H sewing. As a MCV, I have volunteered at the State Fair textile department. I have organized a quilt club in 2022 who meet twice a month.

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Cindy Moore

To be signed by the Nominee

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

As this volunteer's FCS Extension Agent, I can say Cindy is helpful, creative, knowledgeable, and well rounded. Her leadership role as our county Cultural Arts Chair & area Cultural Arts contact, she is great at thinking of various ways to promote cultural arts and encourage participation. She has great rapport with the 4-H members who participate in 4-H sewing. She is a great teacher, as she teaches Homemaker leader lessons, weaving classes and others. Cindy was involved in 4-H beginning at the young age of 10, crafting, sewing, and participating in the Fashion Revue.

SIGNED: *Kristen Perry*
County President or Agent

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

STATE CHAIRMAN NOMINATION FORM

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Send to: Wanda Atha, KEHA Secretary, 475 Highway 151, Frankfort, KY 40601

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Tammy Penix

ADDRESS OF NOMINEE [REDACTED]

Thelma, Ky. 41260

COUNTY Johnson

Phone [REDACTED] Email [REDACTED]

Educational Chairmen: (Check One)

- | | |
|---------------------------------------|--|
| Environment, Housing, Energy _____ | Cultural Arts & Heritage <input checked="" type="checkbox"/> |
| Family & Individual Development _____ | Food, Nutrition & Health _____ |
| 4-H Youth Development _____ | International _____ |
| Leadership Development _____ | Management & Safety _____ |

Marketing and Publicity Chairman _____

Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President	7 yrs	Johnson	Northeast	4 yrs
Vice President	3 yrs	Johnson	Northeast	3 yrs
Secretary				
Treasurer				
Educational Chairman <i>Please List:</i>				
Committee Chairman <i>Please List:</i>	Cultural arts 15 yrs	Johnson Co. Piecemakers Holiday happening	Cultural Arts Camp Calab Enrichment Tool Box	

Personal Sketch of Nominee: (Optional)

Hobbies: Sewing, quilting and crafting. Love working outside in my flower.

Other: Community organizations in which the nominee has served as an officer (list and give offices held), committees served on, awards received:

I have served on many committees and received numeral awards from the county level. I have helped with a lot of county projects, Mountain Home Place, taught classes for Enrichment Camp, county pro quilting class, baskets, anything I can do to help my ~~county~~ county.

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Sammy Piney
To be signed by the Nominee

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Sammy serves as cultural arts chair for Johnson County and Northeast Area. As such she organized all cultural arts events including showcases/competitions. She is very knowledgeable about the categories and requirements. Sammy is an award-winning crafter who teaches craft classes for individuals and groups. She plans successful crafting events for other groups. I feel Sammy is well qualified and will make an excellent state cultural arts chairman.

SIGNED: Catherine Sparks, Johnson County President
County President or Agent

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STATE CHAIRMAN NOMINATION FORM

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Send to: Wanda Atha, KEHA Secretary, 475 Highway 151, Frankfort, KY 40601

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Amelia Godfrey

ADDRESS OF NOMINEE [REDACTED]

Paintsville, KY 41240

COUNTY Johnson

Phone [REDACTED] Email [REDACTED]

Educational Chairmen: (Check One)

- | | |
|---|--------------------------------|
| Environment, Housing, Energy _____ | Cultural Arts & Heritage _____ |
| Family & Individual Development <input checked="" type="checkbox"/> | Food, Nutrition & Health _____ |
| 4-H Youth Development _____ | International _____ |
| Leadership Development _____ | Management & Safety _____ |

Marketing and Publicity Chairman _____

Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President	3			
Vice President	1			
Secretary		3		
Treasurer				
Educational Chairman <i>Please List:</i>	4yrs Family & Individual Dvelopment	2 years Family & Individual Development	2 yrs Family & Individual Development	
Committee Chairman <i>Please List:</i>	4 yrs. Fundraising	3 yrs. Holiday Happenings		Leadership Achademy 2023

Personal Sketch of Nominee: (Optional)

Hobbies: writing, reading, trivia enjoy craft making for my family and friends cake decorating

love to sing at home and church

working at our church thrift store organizing donations.

Other: Community organizations in which the nominee has served as an officer (list and give offices held), committees served on, awards received:

Leadership academy 2023 after coming back gave 10 monthly classes on being a leader.

County Chairman for Holiday Happenings craft fair 3 yrs. Served as vice president for FCS council one year.

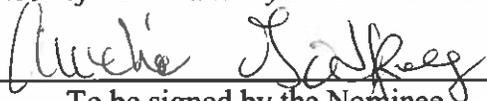
Homemakers helping Homemakers for flood victims in Eastern Ky Planning a yard sale and working with our area groups to have events to raise money.

Planned and had 20 vendors health fair for the low income, elderly, and disabled at highrise in Paintsville ky

Go to the senior center bimonthly to do bingo giving them prizes. Bake sales for the highrise. Made corsages for the rest home on mothers day

Put together a mental wellness event with Paul Norrod as guest speaker. Put together a self care event with guest speakers.

By signing this form, I verify I'm an active member of KEHA and my dues are current.


To be signed by the Nominee

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

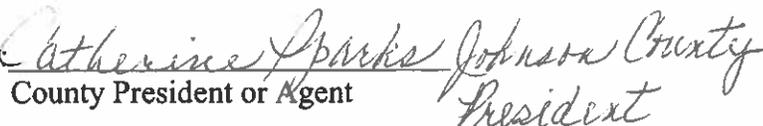
Amelia has served as a Family & Individual development chairman for the past 2 years. During this time she has scheduled and

presented leadership classes. She planned a mental wellness and self care event. Catherine Sparks county president

My experience with Amelia she is an effective coordinator, a genuine enthusiast for the subject matter and a diligent worker.

In the past 2 years she has served as our county Chairperson for Family & Individual Development as well as our area chairperson.

She attended 3 state meetings one where she met Paul Norrod then inviting him to be a presenter at our mental wellness she planned. Brenda Cockerham FCSAgent

SIGNED: 
County President or Agent
President

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

STATE CHAIRMAN NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. Additional pages should not be attached or submitted. (Qualifications listed in Bylaws Article III Section 4. Position descriptions for each state chairman position are available at www.keha.org in the State Board section.)

Send to: Wanda Atha, KEHA Secretary, 475 Highway 151, Frankfort, KY 40601

Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.

NAME OF NOMINEE Tammy Alford

ADDRESS OF NOMINEE [REDACTED], Morgantown, KY 42261

COUNTY Butler County

Phone [REDACTED] Email [REDACTED]

Educational Chairmen: (Check One)

- | | |
|---------------------------------------|---|
| Environment, Housing, Energy _____ | Cultural Arts & Heritage _____ |
| Family & Individual Development _____ | Food, Nutrition & Health _____ |
| 4-H Youth Development _____ | International <input checked="" type="checkbox"/> _____ |
| Leadership Development _____ | Management & Safety _____ |

Marketing and Publicity Chairman _____

Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President	2	2		
Vice President		1		
Secretary	1			
Treasurer			2	
Educational Chairman <i>Please List:</i>	Cultural Arts			
Committee Chairman <i>Please List:</i>			Budget -2 years Audit - 1 year	

Personal Sketch of Nominee: (Optional)

Hobbies: I enjoy a variety of papercrafts and quilting. I spend time going to activities and sporting events with my grandchildren. I also enjoy traveling, reading and working puzzles

Other: Community organizations in which the nominee has served as an officer (list and give offices held), committees served on, awards received:

Butler County Extension District Board Secretary 6 years

Butler County Extension Council Vice Chairman 2 years, Chairman-currently completing my first year. Past Cub Scout County Leader. Received volunteer award from Butler County

Toys for Tots-10+ year volunteer. Served on Family & Consumer Science Advisory

Council for Butler County. Currently serving as Secretary/Treasurer of Kentucky ACWW,

Participated in 6 short term international Mission trips.

By signing this form, I verify I'm an active member of KEHA and my dues are current.

Participated in multiple Cultural Diversity trainings.

Tammy Alford

To be signed by the Nominee

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Tammy is a wonderful leader for our homemaker organization. She is responsible and follows through on all tasks. She has passion for extension homemakers and will make an excellent addition to the state leadership team.

SIGNED: Greg Duh II
County President or Agent

Acting FCS Agent
Butler County

Please do not include any information except this form and do not include additional pages. All information should be included on this form.



POSITION DESCRIPTION

KEHA President-Elect

QUALIFICATIONS:

Any nominee for KEHA state president-elect must be a member of KEHA and have served as a county Extension homemaker association president and on the KEHA Board of Directors. Must know basic parliamentary procedures and have a basic understanding of KEHA state bylaws. Must have written, verbal and organizational skills.

TERM OF OFFICE:

The president-elect shall serve for one (1) year, followed by a three (3) year term as president. No officer shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

The president-elect is responsible for assisting the KEHA president as needed and preparing to hold the office of KEHA President the following three years.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings
- Prepare for the office of president by accompanying the president at various meetings and functions
- Assist the KEHA president and perform all assigned duties during the one-year term of office
- Serve with vote on the KEHA Executive Committee and KEHA Board of Directors
- Attend meetings that the president deems necessary, representing KEHA
- Work with the KEHA vice presidents and KEHA state advisor to develop a plan of work for the 3-year term of office
- Serve as official delegate to the Associated Country Women of the World (ACWW) triennial meeting and the orientation to the conference, Country Women's Council (CWC Meeting) and report back to the general membership
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA 2nd Vice President

QUALIFICATIONS:

Any nominee for the KEHA 2nd vice president must be a member of KEHA and must have served as a county Extension homemaker association president. Must have written, verbal and organizational skills.

TERM OF OFFICE:

The KEHA 2nd vice president shall serve for a term of three years, or until a successor is elected or appointed. No elected officer shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

- Serves as an aide to the president
- Serve as chair of the membership committee
- Coordinates marketing and public relations

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include Board of Directors, Executive Committee, KEHA Annual Meeting and any special called meetings
- Serve as chair of the KEHA membership committee, providing programming ideas to encourage and promote membership
- Serve as an aide to the KEHA president
- Perform all duties of the KEHA president or 1st vice president in their absence or inability to serve
- Prepare the annual KEHA membership report
- Oversee marketing, providing both internal and external publicity to promote the KEHA
- Provide housing and availability of KEHA marketing materials
- Coordinate all aspects of the KEHA merchandise inventory, including selecting and ordering items, maintaining inventory and selling items via mail order and at the KEHA Annual Meeting
- Oversee publication of the annual KEHA newsletter
- Administer the KEHA grants program, serving as chair of the grants committee
- Coordinate recognition of membership tenure milestones and deceased members
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA Cultural Arts and Heritage Chairman

QUALIFICATIONS:

Any nominee for the KEHA state cultural arts and heritage chairman must be a member of KEHA and must have served or be serving as an officer or educational program chairman of the county or area Extension homemaker association.

TERM OF OFFICE:

An elected state educational chairman shall serve for a term of three years, or until a successor is elected or appointed. No elected chairman shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

Facilitate cultural arts and heritages programs and projects for the Kentucky Extension Homemakers Association.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include KEHA Board of Directors, KEHA Annual Meeting and any special called meetings
- Work with the 1st vice president and respective educational program committee to develop and implement the KEHA cultural arts and heritage program of work
- Work the 1st vice president to compile annual cultural arts and heritage reports to KEHA
- Work with personnel from the Kentucky Cooperative Extension Service to develop and deliver educational programs related to cultural arts and heritage issues
- Implement special projects that the KEHA Board of Directors recommends to meet identified needs
- Develop and implement, with approval from the KEHA Board of Directors, contests and awards related to the cultural arts and heritage program of work
- Provide an oral report at each fall KEHA Board of Directors meeting and a written report at each spring KEHA Board of Directors meeting
- Maintain close communication with the area cultural arts and heritage chairmen in each of KEHA's 14 areas
- Oversee and administer the annual KEHA cultural arts exhibit and contest at the KEHA State Meeting
- Oversee and administer the KEHA creative writing contests
- Promote the KEHA reading rewards program and literacy projects
- Work with the University of Kentucky advisor for cultural arts and heritage to develop an annual book list for printing and distribution to KEHA clubs
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA Family and Individual Development Chairman

QUALIFICATIONS:

Any nominee for the KEHA state family and individual development chairman must be a member of KEHA and must have served or be serving as an officer or educational program chairman of the county or area Extension homemaker association.

TERM OF OFFICE:

An elected state educational chairman shall serve for a term of three years, or until a successor is elected or appointed. No elected chairman shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

Facilitate family and individual development projects and for the Kentucky Extension Homemakers Association.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include KEHA Board of Directors, KEHA Annual Meeting and any special called meetings
- Work with the 1st vice president and respective educational program committee to develop and implement the KEHA family and individual development program of work
- Work the 1st vice president to compile annual family and individual development reports to KEHA
- Work with personnel from the Kentucky Cooperative Extension Service to develop and deliver educational programs related to family and individual development issues
- Implement special projects that the KEHA Board of Directors recommends to meet identified needs
- Develop and implement, with approval from the KEHA Board of Directors, contests and awards related to the family and individual development program of work
- Provide an oral report at each fall KEHA Board of Directors meeting and a written report at each spring KEHA Board of Directors meeting
- Maintain close communication with the area family and individual development chairmen in each of KEHA's 14 areas
- Promote, support and serve as a liaison to the Master Volunteer in Clothing Program
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.



POSITION DESCRIPTION

KEHA International Chairman

QUALIFICATIONS:

Any nominee for the KEHA state international chairman must be a member of KEHA and must have served or be serving as an officer or educational program chairman of the county or area Extension homemaker association.

TERM OF OFFICE:

An elected state educational chairman shall serve for a term of three years, or until a successor is elected or appointed. No elected chairman shall succeed himself/herself in the same office. The term of office will begin July 1 of the year of election.

GENERAL PURPOSE:

Facilitate international projects for the Kentucky Extension Homemakers Association.

SPECIFIC RESPONSIBILITIES:

- Attend all KEHA business meetings, which include KEHA Board of Directors, KEHA Annual Meeting and any special called meetings
- Work with the 1st vice president and respective educational program committee to develop and implement the KEHA international program of work
- Work with the 1st vice president to compile annual international reports to KEHA
- Work with personnel from the Kentucky Cooperative Extension Service to develop and deliver educational programs related to international issues
- Implement special projects that the KEHA Board of Directors recommends to meet identified needs
- Develop and implement, with approval from the KEHA Board of Directors, contests and awards related to the international program of work
- Provide an oral report at each fall KEHA Board of Directors meeting and a written report at each spring KEHA Board of Directors meeting
- Maintain close communication with the area international chairmen in each of KEHA's 14 areas
- Oversee and administer the KEHA Homemaker Exchange Program
- Oversee and administer the KEHA Coins for Change Program, including budgeting and financial reporting
- Promote the observance of February as the KEHA's international month
- Attend the Associated Country Women of the World (ACWW) Triennial meeting and two annual meetings of the Country Women's Council
- Coordinate implementation of ACWW resolutions and recommendations as appropriate for the KEHA
- Promote a closer working relationship between the KEHA Board of Directors and KEHA membership

MENTOR: KEHA President and University of Kentucky KEHA Advisor

NOTE: A state officer, state elected chairman or area president of KEHA may not resign from a presently held position in order to run for another KEHA state board position. An individual who was appointed to fill a vacancy shall be eligible to run for an elected position.

MOTION FORM

Please write the motion exactly as you want it presented.

I move that:

Signed: _____

Title (if any): _____

PLEASE SEND THIS COMPLETED FORM TO THE CHAIR:

THANK YOU